

How to Access the Free Image Wisely Radiation Safety Cases

First, print these instructions so that you may follow them step-by-step.

Important – You do not need to be an ACR member to access and receive free credit for Image Wisely Radiation Safety Cases but you **must have an ACR account with a username and password.**

If you do not have an ACR account, follow these steps first:

- On www.acr.org, click LOGIN on the top right of screen
- Click CREATE AN ACCOUNT
- Follow the instructions on the "Customer Registration" pages to set a username and password

If you do not remember your username and/or password but do have an ACR account, do this:

- On <u>www.acr.org</u>, click LOGIN on the top right of screen
- In the "Member Login: box on the left of the screen, click FORGOT USERNAME/PASSWORD?
- Follow the instructions on the "Look Up Your Information" page

Be sure to write down your username and password

- 1. On the "Free Radiation Safety Case" page under the case, click ACCESS THE CASE>>
- 2. On the right side of the "ACR Catalog" page, click ADD TO CART
- 3. In the "Item(s) Added To Your Shopping Cart" box, click CHECKOUT
- 4. The ACR Login page will appear; enter your username and password and click GO
- 5. On the "Check Out" page with the highlighted "Address Information" tab, click NEXT
- On the "Check Out" page with the highlighted "Item Summary" tab showing your Image Wisely Radiation Safety Case, click NEXT
- 7. The "Check Out" page now shows the Image Wisely Radiation Safety Case Order Summary with the Total price as "Free"; click one of the **COMPLETE ORDER** buttons (either will work)
- 8. At the bottom of the "Order Summary" page, click MY LEARNING DASHBOARD
- 9. Go to your MY PENDING ACTIVITIES tab and locate your Image Wisely Case and click the title to LAUNCH
- 10. After you successfully complete the case activity, posttest and required evaluation survey, minimize or close the activity window and return to your MY LEARNING DASHBOARD to view/print your credit certificate located under the MY COMPLETIONS/CERTIFICATES tab